

**REQUEST FOR PROPOSAL #2022-030
ERP Implementation Partner
RESPONSE ADDENDUM #2
November 12, 2021**

CLARIFICATIONS

Submission Deadline is modified to November 23, 2021 at 11:59 pm EST.

RFP PURPOSE STATEMENT (RFP Section 1.1.3)

In light of some of the questions provided, the RFP core evaluation team felt compelled to restate the RFP purpose statement to ensure there is clarity.

The University of Maine System (UMS) is requesting proposals for Implementation Partner Services. The implementation partner will work with the UMS during all implementation phases including planning, business process review, design, build, validation, transition, and initial post-go-live support. Additionally, the vendor will collaborate with the UMS to determine the appropriate resource allocation level required to complete the implementations within the UMS's target time frame and partner with the UMS to provide personnel who will work collectively as a team to make the project a success; integrated and connected enterprise systems in alignment with its strategic goal of unified accreditation.

The purpose and scope of this RFP is not to provide a solution for an ERP environment, it is to provide implementation services only whose qualifications outlined in RFP Section 1.1.4 and further evaluated in RFP Appendix G.

To provide additional clarification to RFP Section 1.3.6., we provide this language addition: "Respondent's submissions will be considered non-responsive when they fail to meet basic requirements or provide significant deviations from the purpose and scope of services of the RFP."

QUESTIONS

Q1: Are you looking for Oracle ERP implementation, that will replace your on-premise Peoplesoft?

A1: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q2: Please confirm the only vendor currently being evaluated to provide the Cloud HCM and Finance Applications to the University of Maine System is Oracle?

A2: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q3: Please confirm that there is no plan for the University of Maine System to issue an RFP and invite other software solution vendors in to demonstrate and bid their Cloud HCM and Finance Solutions and the management of this evaluation process is not in scope for this response. Please confirm it should be assumed for the purpose of this response that Oracle will be awarded the contract for the Cloud HCM and Finance ERP solution without doing a competitive bid with other software providers?

A3: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q4: You have stated that The University of Maine System desires to reimplement PeopleSoft Campus Solutions 9.2 over a five-year period. Please explain the reasoning why you are not planning on formally evaluating an alternative Student Cloud product. How did your team determine that Oracle/PeopleSoft Campus Solutions is the only software provider that would meet the requirement of this RFP?

A4: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q5: Will you be making the full assessment and findings conducted by the consulting agency publicly available for the purpose of outlining the best approach to deployment?

A5: The request has been made to University Counsel and the vendor that produced the report. If there is an agreement that the document can be made available in some form, an addendum will be issued to this RFP to provide it.

We can say that areas of opportunity have been identified, though no specific recommendations on technological tools or business processes were provided.

Q6: Why is the consulting agency that conducted the assessment for the University System of Maine not precluded from bidding on the project?

A6: It was not in the best interest of the University to make it a condition of the previous RFP.

Q7: Has Oracle provided references of peer State Systems that have successfully deployed Oracle Cloud HCM and Financials and that are live and in production? If so, can you provide a list of these references?

A7: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q8: On the bidders call you talked about basing your decision to exclusively evaluate Oracle Cloud due to the fact that it would be a faster and easier implementation. Please explain the basis and analysis that led to this conclusion.

A8: The University will make a decision after carefully weighing all options to help identify the extent to which each will have the desired effect with minimum effort and maximum positive

impact. The key driver for cloud selection will be seamless data integration with the Campus Solutions SIS.

Q9: Can you provide the reasoning or rationale that leads you to believe (as mentioned on the bidders conference) that because you currently use Oracle PeopleSoft that it would be a less costly transition to their completely different hosted solution?

A9: The University will make a decision after carefully weighing all options to help identify the extent to which each will have the desired effect with minimum effort and maximum positive impact. The key driver for cloud selection will be seamless data integration with the Campus Solutions SIS.

Q10: Can you provide a full list of existing on-premises servers, storage, operating systems, and hypervisors leveraged?

A10: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q11: Would the University of Maine consider leveraging AWS (or another cloud provider) to migrate the existing infrastructure into?

A11: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q12: Does the University of Maine have a preferred cloud provider (AWS, Azure, etc)?

A12: No

This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q13: Does the University of Maine require a reseller of potential AWS (or other cloud) services?

A13: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q14: Is the University of Maine considering migrating off of Oracle PeopleSoft into another ERP solution? Can you provide the alternatives tested and the outcomes?

A14: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q15: Can you provide a System Design Document detailing the current interconnectivity and custom coding conventions?

A15: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP

Q16: What compliance standards should we follow (FedRamp, HIPAA,)? Any PII and/or PHI?

A16: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q17: What is the Recovery Point Objective of all applications?

A17: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q18: What is the Recovery Time Objective of all applications?

A18: This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q19: Is the final report from the assessment publicly available?

A19: The request has been made to University Counsel and the vendor that produced the report. If there is an agreement that the document can be made available in some form, an addendum will be issued to this RFP to provide it.

We can say that areas of opportunity have been identified, though no specific recommendations on technological tools or business processes were provided.

Q20: Does the final report detail the changes to technological tools, business processes, and policies that will be put into place during this implementation? (Is there a detailed roadmap or simply areas of opportunity?)

A20: The request has been made to University Counsel and the vendor that produced the report. If there is an agreement that the document can be made available in some form, an addendum will be issued to this RFP to provide it.

We can say that areas of opportunity have been identified, though no specific recommendations on technological tools or business processes were provided.

Q21: Will the six universities in the System be migrating to common business processes along with the shared technology platform?

A21: Yes, the University of Maine System has a long history of operating a shared ERP instance supporting all campuses. The goal of this project will be to maintain and strengthen collaboration across institutions and enhance standardization of business processes. The University of Maine System has adopted a formal data governance framework that has been successful in driving data and coding standards across the University.

Q22: Has a data governance process for the multi-institution been established and data discrepancies identified so that they can be remediated?

A22: Yes

Q23: Will current bolt on and third-party integrations be included in the scope of this project?

A23: Maintaining functionality of existing bolt-ons and 3rd party tools is an essential element of this project.

Q24: Does the multi-institution plan to evaluate academic programming across universities as part of its effort to launch a common course catalog?

A24: The development and implementation of a unified course catalog is tightly coupled with this initiative; each project will inform the other.

Q25: In addition to technical and solutions analysts resources, does the Multi-Institution plan to provide SMEs from impacted business and academic units to assist with process design, testing, and validation?

A25: Functional area SMEs, where available, will be active participants in this project.

Q26: Finance/Budget is featured as a workstream on the proposed timeline provided by UMS on page 16 of the RFP. Please confirm that budgeting and planning is included in the scope of this project.



A26: Yes, Budget and Planning functionality is included in the scope of this initiative.

Q27: Appendix C Point 8: An MS Excel Version must be included in your final submission for all of these tables. For a copy of the excel version, email the contact provided on the cover page of this document. Can the university please share the excel version?

A27: Yes however you can find all RFP materials on the website:

www.maine.edu/strategic/upcoming_bids.php

Refer to RFP Section 1.2.2.

Q28: Appendix A: 2. No personnel currently employed by the University, or any other University agency participated, either directly or indirectly, in any activities relating to the preparation of the Respondent's response. 3. No attempt has been made or will be made by the Respondent to induce any other person or firm to submit or not to submit a response. Can the University clarify

how this is applicable/not applicable to the company/consultant who had worked on the RFP assessment?

A28: There may be no conflicts of interest or inducement between the firm or firm's employees and employees of the University of Maine System.

Q29: Can UMS clarify the hosting data centers be within the United States?

A29: Yes, the requirement is the data center(s) need to be in the United States. This RFP is seeking consulting implementation services. The University does not consider this specific question to be relevant to the purpose and scope of this RFP.

Q30: Rider A: Benefits Realization: UMS began its Benefits (opportunities) Realization work as part of its completed ERP Assessment engagement. Can the university consider providing the ERP Assessment report?

A30: The request has been made to University Counsel and the vendor that produced the report. If there is an agreement that the document can be made available in some form, an addendum will be issued to this RFP to provide it.

We can say that areas of opportunity have been identified, though no specific recommendations on technological tools or business processes were provided.

Q31: Does UMS allow work to be performed onsite or at the contractor site (s)?

A31: Yes, as long as, University COVID protocols are observed and if mutually agreeable and deemed advantageous to the project goals and outcomes.