

**Board of Trustees  
Academic and Student Affairs Committee  
June 24, 2024 at 9:45am  
Zoom Meeting – No Physical Location Available**

The public is invited to view the meeting on YouTube. The link to the Board of Trustees YouTube page can be found the Board website: <https://www.maine.edu/board-of-trustees/>

**AGENDA**

**Public Session**

9:45am - 10:00am VCASA updates

[Tab 1](#)

10:00am -10:30am Student representatives discussion

[Tab 2](#) Topic: Course Evaluations

10:30am - 11:00am Faculty representatives discussion

[Tab 3](#) Topic: Course Evaluations

11:00am - 11:20am

**Executive Session**

The Academic and Student Affairs Committee will enter Executive Session under the provision of: MRSA Section 405 6-A.

Items for Committee decisions and recommendations are noted in red.

Note: Times are estimated based upon the anticipated length for presentation or discussion of a particular topic. An item may be brought up earlier or the order of items changed for effective deliberation of matters before the Committee.

University of Maine System  
Board of Trustees

**AGENDA ITEM SUMMARY**

**NAME OF ITEM:** VCASA updates

**INITIATED BY:** David M. MacMahon, Chair

**BOARD INFORMATION:** X

**BOARD ACTION:**

**BOARD POLICY:** N/A

**UNIFIED ACCREDITATION CONNECTION:**

Board and faculty engagement

**BACKGROUND:**

Vice Chancellor for Academic and Student Affairs Jeffrey St. John will share four updates with the Committee:

- UMF program name change: from B.A. in Visual Arts to B.A. in Art and Design
- USM program name changes:
  - from M.S. in Nursing Education to M.S.N. in Nursing Education
  - from M.S. in Nursing Administration and Leadership to M.S.N. in Nursing Administration and Leadership
- Tourism, Hospitality, and Outdoor Recreation (THOR) minor
- ASA work plan: two September reports

University of Maine System  
Board of Trustees

**AGENDA ITEM SUMMARY**

**NAME OF ITEM:** Student representative discussion: Course evaluations

**INITIATED BY:** David M. MacMahon, Chair

**BOARD INFORMATION:** X                      **BOARD ACTION:**

**BOARD POLICY:** N/A

**UNIFIED ACCREDITATION CONNECTION:**

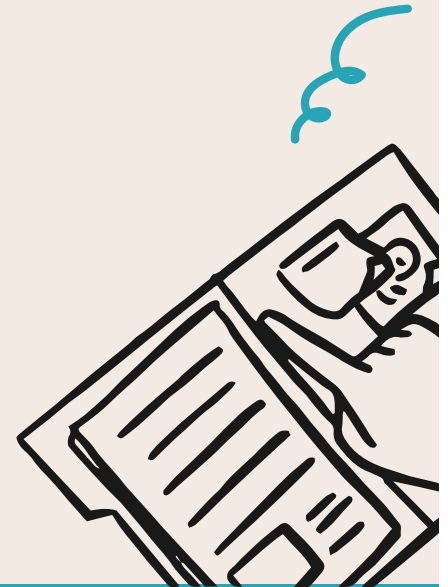
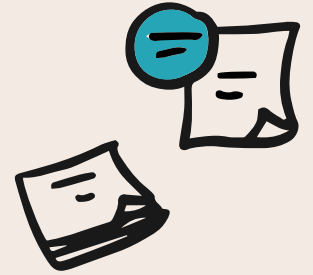
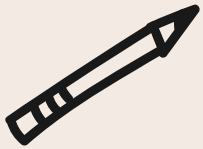
Board and student engagement

**BACKGROUND:**

The Academic and Student Affairs Committee invites student representatives of the Board of Trustees to bring forward discussion items relevant to their university communities and the University of Maine System. The student representatives, working in conjunction with Chair MacMahon, have decided that the June 2024 ASA meeting topic will be course evaluation.

Attachment

[ASA- Course Evaluations](#)



# Course Evaluations

June ASA

# Structure of Course Evaluations

Data From: UMA, UMPI & USM

Most Universities are the same with...

- The Time Frame
- The Questions
- The Feedback



# Student Feedback on Course Evaluations



<b>Misunderstanding of the difference between signed &amp; unsigned evaluations</b>
<b>Lack of awareness about how evaluations make a difference</b>
<b>Possible fear of completing evaluations</b>
<b>Questions on the evaluation may not pertain to the course completed</b>
<b>Timing of the course evaluation may make it difficult to complete</b>
<b>Students may be unaware that student responses to evaluations may not be shared beyond the professor until they undergo peer review/tenure review</b>



Data From: UMA, UMPI & USM



# Takeaway and Discussion



Limited  
Information Out  
to Student

What are some  
possible solutions?



What are your thoughts?



**Thank  
you!**





University of Maine System  
Board of Trustees

**AGENDA ITEM SUMMARY**

**NAME OF ITEM:** Faculty representatives discussion: Course evaluations

**INITIATED BY:** David M. MacMahon, Chair

**BOARD INFORMATION:** X

**BOARD ACTION:**

**BOARD POLICY:** N/A

**UNIFIED ACCREDITATION CONNECTION:**

Board and faculty engagement

**BACKGROUND:**

The Academic and Student Affairs Committee invites faculty-rank members of the faculty representatives to the Board of Trustees to bring forward discussion items relevant to their university communities and the University of Maine System. The faculty representatives, working in conjunction with Chair MacMahon, have decided that the June 2024 ASA meeting topic will be course evaluations.